



400 West Main Street | P.O. Box 1130 | Fennville MI 49408
P: 269-561-5050 | F: 269-561-5251
fennvilledl.michlibrary.org

MEETING ROOM RESERVATION

Please Print Legibly

Person Responsible _____

Phone _____

Group _____

Date and Time _____

Type of Use _____

Number of Tables/Chairs Needed _____

Will food or beverages be served? (*Circle one.*) Yes No

Equipment Available

(*Place an X next to equipment to be reserved.*)

_____ Microphone & Speaker

_____ Projection Screen

_____ Digital Projector

Signature _____