

MINUTES OF THE FENNVILLE DISTRICT LIBRARY
BOARD OF TRUSTEES
April 17, 2025

Present: Bob Sherwood, Becky Jamros, Marilyn Jessup, Robin Buchler, Donna Matula, Jody Martin, Kathy Yankee.

Absent: Willow VandenBerg.

Staff Present: Teresa Kline, Abi Avery.

Observers Present: None.

Meeting called to order: 3:58 pm

Approval of agenda: *Moved by Buchler, seconded by Jamros to approve minutes. Passed 7-0*

Approval of Minutes: *Moved by Jamros, seconded by Sherwood to approve minutes of March 2025 meeting. Passed 7-0.*

Public Comments: None.

Correspondence: None.

Financial and Budget: Penal fines for March not in yet. First payment of state aid received.

All millage payments are in.

Professional Services and Building Maintenance part of budget may need an infusion of funds later. Currently on target with budget for the year.

Reports received and filed.

Director's Report: Bond issuance and parking lot construction issues have taken most of Teresa's time. Staff has ordered extra supplies for the summer in order to cut down on deliveries during parking lot closure/construction.

Trane, Otis and plumbing businesses all up to date to decrease access during parking lot closure/construction.

April 24th there will be a Zoom call with The Library of Michigan to discuss funding in light of the gutting of the Institute of Museum and Library Services.

President's Remarks: President Jessup expressed appreciation for the management and communication skills of Teresa, Abi, and staff during these busy days.

Board Members Remarks: None.

Committee Reports: None

Unfinished Business: Parking Lot construction update - The ramp to the west entrance is done. The new door has not arrived. There will be a CC camera installed at the new door.

Teresa is still working with the Drain Commissioner who had requested additional testing of the parking lot drainage by deep bore. The design is good.

Teresa gave a review of the finances for the construction project: We have \$265,240 from the LEO grant, \$189,054 in liquid funds in the bank, will have \$300,000 from the bond we vote on today, Friends of the Library hope to raise \$50,000 (currently raised \$6,842)

Funds from donated paintings, when auctioned, will go to construction costs.

New Business:

1. **Parking lot construction bond:** One bid was received from Huntington Bank, the details approved by our bond attorney. Per the bid, we will need to open a new account at Huntington for the bond funds.

Moved by Yankee, seconded by Buchler to do so. Passed 7-0

Moved by Jamros, seconded by Sherwood to approve issuance of Bond. Passed 7-0.

Closing will be May 1st.

2. **Fourth Friday in May:** Jamros and Martin reported on extensive plans For the event sponsored by the library. Theme: "Color our World". Entertainment includes: a caricaturist, face painting, hair braiding, Story teller, tortilla painting, corn hole, giant bubbles, magician and more. The library will do a scavenger hunt, Summer Reading sign-up, and Possibly a collaborative activity with Saugatuck-Douglas Art collaborative.

3. **Library Advocacy:** Yankee reported on the impact of President Trump's executive order on March 14th that has gutted the Institute of Museum and Library Services - the agency that distributes federal funds to state library systems. Handouts were provided to help inform and prepare board members to contact representatives for federal funding.

4. **Spring Institute:** Abi Avery reported on this annual event that gathers Library staff who provide Youth Services. She and Vanessa attended the event in Frankenmuth and attended several good workshops.

Gifts:

Buchler moved, Matula seconded to accept gifts received in March.
Passed 7-0

Public Comments: None

Adjourned: 5:00pm

Next Meeting: May 15, 2025

Respectfully submitted - Kathleen Yankee, Secretary