

DRAFT

MINUTES OF THE FENNVILLE DISTRICT LIBRARY
BOARD OF TRUSTEES
June 19, 2025

Present: Marilyn Jessup, Willow Vandenberg, Donna Matula, Jody Martin, Becky Jamros,
Bob Sherwood, Robin Buchler, Kathleen Yankee

Absent: None Staff Present: Teresa Kline, Abi Avery

Observers Present: None

Meeting Called to Order: 4:00pm

Approval of Agenda: *Moved by Yankee, seconded by Matula to approve agenda. Passed 8-0*

Approval of Minutes: *Moved by Sherwood, seconded by Vandenberg to approve minutes of May 2025 meeting. Passed 8-0*

Public comments: None

Correspondence: None

Financial and Budget: Penal fines remain under expected/previous level, but millage is above. We are \$42,000 under expected income now but expect State Aid and Penal fines to come in. We are over budget on tech expenses due to cost of power unit and cybertech protection costs being up.

Director's Report: -Abi is participating in an Integrated Library System (ILS) Evaluation Committee for Lakeland as the cooperative considers switching to a new ILS.
- A Beautify Pullman group will meet with Teresa, Kathy, and Marilyn on Monday, June 23 at 1:00 pm about improved library services for Pullman.

President's Remarks: None

Board Member's Remarks: None

Committee Reports: None

Unfinished Business: - Parking Lot Construction: Currently in holding pattern due to need for

trench drain supplies. See attached drawings.

May need to close one day for concrete pouring of patio area. Financing for the project is in place.

-Friends of the library fundraising projects: There were no bids on the donated paintings. The painting at Christie's cannot be authenticated; we would need to pay to have it appraised.

-Credit/Debit readers - Abi presented a chart form of various providers with equipment, costs, etc. She will check with other Lakeland libraries to see what they use / recommend, and report back next month.

New Business: -DDA Grant: Abi applied for a "Facade Improvement" grant through the DDA and it was approved for \$7500 to be used toward the parking lot!
-Staffing: 2 people are leaving in July & August. Tyler is going to MSU and has expressed an interest in becoming a librarian! Teresa would like to create a 20 hour Library Assistant position rather than replacing 2 pages. This will create more stability in scheduling. She will post the job description soon.

Gifts: The only gifts received were through the Friends puzzle project.

Public Comments: None

Adjournment: 4:50 pm

Next Meeting: July 17, 2025 at 4:00pm

Respectfully submitted,

Kathleen Yankee, Secretary