

DRAFT

MINUTES OF THE FENNVILLE DISTRICT LIBRARY
BOARD OF TRUSTEES
May 15, 2025

Present: Bob Sherwood, Robin Buchler, Donna Matula, Willow VandenBerg,
Jody Martin, Marilyn Jessup, Becky Jamros, Kathy Yankee

Absent: None

Staff Present: Teresa Kline, Avi Avery

Observers Present: None

Meeting Called to Order: 3:58 pm

Approval of Agenda: *Buckler moved, VandenBerg seconded to approve agenda with the Addition of "Service to Lee Twp" under New Business. Passed 8-0*

Approval of Minutes: *Matula moved, Sherwood seconded approval of minutes of April 17, 2025 meeting. Passed 8-0*

Public Comments: None

Correspondence: Included under Bond update

Financial and budget: Penal fines for March and April in; see attached sheet.
Cybersecurity costs up.
Universal Service Fund payments still arriving.

Director's Report: -FOIA request from SmartProcure for Info on vendors for last 4 Months. Teresa fulfills these in 10-15 minutes!
-Teresa gave a presentation on "Reaching Hispanic Communities" to SW Michigan Library Cooperatives.
-Fourth Friday, sponsored by Friends of Fennville District Library will be May 23rd. Many exciting activities will take place. The silent auction of two donated paintings will kick off at that event. Advertising is being done.
-Allegan Co. Library Assoc. Training for staff will take place at Gun Lake Tribal camp on September 17, 2025. Library will be closed so all staff can attend.

President's Remarks: None

Board Member's Remarks: None

Committee Reports: None

Unfinished Business: -Construction Bond - money is all in. Huntington Bank has been wonderful to work with.
-Parking Lot Update - Teresa continues to meet regularly with both onsite and offsite construction managers. Mobilization and demo are 95% complete. Current lull is due to county permit issues. There is a possibility that the stormwater storage chamber size may be reduced by about $\frac{1}{3}$ which might reduce the cost. Various unexpected issues are being dealt with by Midwest and Teresa. Expected completion date is 9/6/25.
Donations for the dedicated parking lot fund currently at \$8,529,
-Grants: Abi has applied for ALA New Americans Building Capacity Grant which helps libraries serving immigrants. The grant, if received, would pay for new shelving for our Spanish collection. She has also applied for ACCF Legacy Grant to replace shelving in the Starring Room. A third grant application is for a Fennville DDA grant that helps with ADA access and facade expense for the parking lot.

New Business: -RFIC technology. See presentation in packet. Consider starting the Process in 2026.
-Credit Card Readers - see packet. Abi will continue to study and report back at June meeting.
-Service to Lee Township: representatives of the Pullman area / Lee Twp. wish to explore having their own library or some kind of library presence more than they have now. Teresa, Abi, Marilyn, and Kathy will meet with the 'library committee' to explore possibilities.

Gifts: *Matula moved, Sherwood seconded accepting gifts listed in packet.*
Passed 8-0

Public Comments: None

Adjourned: 4:59pm

Next Meeting: June 19, 2025 4:00 pm

Respectfully submitted, Kathleen Yankee, Secretary