

Draft

MINUTES OF THE FENNVILLE DISTRICT LIBRARY  
BOARD OF TRUSTEES  
November 20, 2025

Present: Marilyn Jessup, Willow Vandenberg, Donna Matula, Bob Sherwood,  
Jody Martin, Becky Jamros, Robin Buchler, Kathy Yankee

Absent: None

Staff Present: Teresa Kline, Krysta Van Dyke

Observers present: Justin Hunsberger

Meeting called to order: 4:00pm

Approval of Agenda: Moved by Matula, seconded by Yankee to approve agenda. Passed 8-0

Approval of Minutes: Moved by Jamros, seconded by Buchler to approve October minutes.  
Passed 8-0

Public Comments: None

Correspondence: None

Financial and Budget: Penal fines less than \$5000.00 but more than a year ago.  
Reports received and filed.

Director's Report:

- Our handyman is getting quotes on replacement doors for both upstairs bathrooms which are in very poor condition. In January he will put up new shelving in the Starring Room.
- Our new staff are starting new programs - Music and Movement on Friday mornings with Krysta and Julia is one example.
- United Service Fund has renewed. Renewed Comcast contract for 3 years.
- Teresa attended audit meeting with City and School representatives.
- Library of Michigan annual report completed.
- Inventory of Hot Spots indicated several missing. New ones ordered.
- New staff training continues with individuals finding their specialties.
- Summer reading programs being planned. "Unearthing a Story" is the theme.

President's Remarks: Thank you to Teresa and the board members for perseverance with  
The parking lot project over several years.

Board members remarks: None

Committee reports: None

Unfinished Business: -Parking Lot Construction Update - In 2019 the estimate for the new  
Parking lot at the time was in excess of \$729,000. The LEO grant  
Auditor, Katie, and Teresa expect our 2025 version to come in at  
\$776,502.66. We owe \$439,671.91. \$300,000 will come from the  
Bond, \$100,000 from our mature CD, \$39,000 from checking acct.  
We are waiting for inspectors and then will set ribbon cutting date.  
If the inspection is complete it will be Monday, November 24, 2025 at  
10:00am.  
-Baker & Taylor book wholesalers are out of business. Ingraham Book  
Distributors is 10-20% cheaper than Amazon and faster. Teresa will use  
them for library orders.

New Business: - Eric Smith, Account Mgr. and Tony\_\_\_\_, Senior Engineer, presented  
reasons why they recommend the library move from a physical server  
system to one in the Cloud.  
After the EGLTech presentation and several questions from the board,  
Yankee moved and VandenBerg seconded to approve the bid  
presented (attached to board packet.) Passed 8-0.  
-Audit will start after the holidays.  
-FOIA completed. Teresa can do them in 5 minutes now.  
-Investment account: Buchler moved and Jamros seconded that we  
liquidate \$100,000 CD and move to our checking account. Passed 8-0.  
-Annual Board Holiday Dinner will be held after the January board  
meeting. We will go to Boatwerks in Holland.  
-Jody reported that puzzle donations are over \$20,000!

Gifts: None

Public Comments: None

Meeting adjourned at 5:05

Next meeting: December 18, 2025 at 4:00pm

Respectfully submitted,  
Kathleen Yankee, secretary